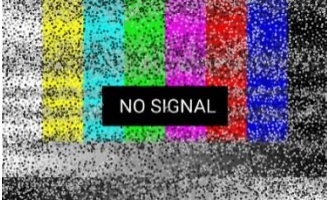






SSC/Q2212 – Domestic Data Entry Operator – V3

Review Date - 01/06/2025

S No.	Question Text	Choice 1	Choice 2	Choice 3	Choice 4	Correct Choice
1	You can use all among the following websites for free grammar check of any alphabetical data, except:	Grammarly	Ratatype	Ginger	Scribens	Choice 2
2	While working, you find the below shown message appearing on your screen. Whom will you consult in this problem for determining the error? 	Electrician	Sales executive	IT engineer	Data entry operator	Choice 3
3	A writer added wrong date on leave application. Which type of data entry error is observed here?	Transposition error	Wrong data formatting	Inaccurate data inputs	Representation inconsistencies	Choice 4
4	Which among the following equipment's are required to perform data entry operation of creating multiple excel sheets along with pictures and data from web browser? A) Personal computer B) Telephone C) Wifi internet connection D) Headphone E) Microphone	A & C only	A, B & C	A, B, C, D & E	A & D only	Choice 1

5	<p>Match the common data entry errors with their appropriate meanings.</p> <table border="1" data-bbox="201 260 644 510"> <thead> <tr> <th data-bbox="201 260 358 279">Data entry error</th> <th data-bbox="358 260 644 279">Meanings</th> </tr> </thead> <tbody> <tr> <td data-bbox="201 279 358 323">A) Transposition error</td> <td data-bbox="358 279 644 323">1. Entering correct data in the wrong column.</td> </tr> <tr> <td data-bbox="201 323 358 367">B) Representation inconsistencies</td> <td data-bbox="358 323 644 367">2. When numbers or letters are swapped, leading to incorrect sequences.</td> </tr> <tr> <td data-bbox="201 367 358 411">C) Wrong data formatting</td> <td data-bbox="358 367 644 411">3. Inconsistencies in terms of time, date, and addresses.</td> </tr> <tr> <td data-bbox="201 411 358 455">D) Inaccurate data inputs</td> <td data-bbox="358 411 644 455">4. When numbers are unintentionally mixed in with words.</td> </tr> <tr> <td data-bbox="201 455 358 510">E) Data misinterpretation</td> <td data-bbox="358 455 644 510">5. An unintentional mistype may lead to a more severe problem in the short or even long term.</td> </tr> </tbody> </table>	Data entry error	Meanings	A) Transposition error	1. Entering correct data in the wrong column.	B) Representation inconsistencies	2. When numbers or letters are swapped, leading to incorrect sequences.	C) Wrong data formatting	3. Inconsistencies in terms of time, date, and addresses.	D) Inaccurate data inputs	4. When numbers are unintentionally mixed in with words.	E) Data misinterpretation	5. An unintentional mistype may lead to a more severe problem in the short or even long term.	A-4, B-2, C-1, D-3, E-5	A-2, B-4, C-5, D-1, E-3	A-2, B-3, C-1, D-5, E-4	A-4, B-3, C-1, D-2, E-5	Choice 3
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6	Which fundamental right gives you the liberty to practice any profession or to carry on any occupation, trade or business?	Right to Equality	Right to freedom	Right to Educational Rights	Rights against Exploitations	Choice 2												
7	The skills which includes choosing a suitable and appropriate options between two or more option is:	Critical thinking	Problem solving	Decision-making	Time management	Choice 3												
8	You decided to pursue your professional course at a college after doing good research on the internet. After getting into the college, you found your decision to be correct. This depicts which of the following skills?	Decision making	Problem solving	Creative thinking	Time management	Choice 1												
9	<p>Identify the adjective in the given scenario:</p> <p>Aman studies in primary school. He is a smart student.</p>	Smart	Student	Aman	School	Choice 1												
10	<p>Which of the following is correctly depicted through the image given below?</p> 	Hierarchy	Career development	Management principles	Manufacturing principles	Choice 2												

11	<p>Which of the following portions of the email format shown below depicts the email's content?</p> 	Subject	Email Body	Receiver email id	In Notes with email	Choice 1
12	<p>Which of the following can be interpreted from the given image?</p> 	Gender inclusive workplace	Gender biased workplace	Remote work culture	Hazardous workplace	Choice 1
13	<p>You get a call on your phone. A person tells you that they are calling you from the bank. They ask you to share your debit card PIN with them. What must you do?</p>	Do not share the PIN	Share the PIN with the person in call	You ask him to call again	You text the pin in messages	Choice 1
14	<p>Hiring managers or employers do not typically look for which of these skills before hiring personnel?</p>	Communication skills	Interpersonal skills	Leadership skills	Family glory	Choice 4
15	<p>Identify the image that depicts form one of the pillars of the democracy.</p> 	Justice	Press	Citizenship	Executive	Choice 1